FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00147405-B **Type of Permit:** FILMING **Release Date:** 01/30/2019

Production Company CBS CORPORATION

Insured Company Name CBS CORPORATION
Contact Phone No. 1 323-956-2200
Contact Phone No. 2
Fax
Address 4024 RADFORD AVE
STUDIO CITY, California 91608

Production Title NCIS: LOS ANGELES #10-18

Type of Production TV Drama

Producer John Kousakis

Director Lily Mariye

1st AD Suzanne Waltz

Production Manager Richard Tunell

FilmL.A. Coordinator Naomi Kajiyama

Location Manager Jason Savage
Primary Phone Mobile - 818-913-1998
Secondary Phone Office - 323-956-2256

Location Assistant n/a n/a
Primary Phone Mobile - 555-555-5555
Secondary Phone

Fees

LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$418.00
FILMLA NON-REFUNDABLE FILM PERMIT RIDER FEE	$109.00

Total Permit Fee $527.00

Number of Locations 1

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Summary Information — Location

Permit Number	F00147405-B	**Location Manager**	Jason Savage
Production Company	CBS CORPORATION	Primary Phone	Mobile - 818-913-1998
Insured Company	CBS CORPORATION	Secondary Phone	Office - 323-956-2256
Production Title	NCIS: LOS ANGELES #10-18		

Location Address 5171 Otis Ave, Los Angeles, CA, 91356

Location Type Private Residence

Film Dates 1/30/2019 - 1/30/2019 07:00 - 20:00 1 day

Strike Dates 1/31/2019 - 1/31/2019 07:00 - 17:00

Open or Closed to the Public Closed

Generic Conditions

*Certain service and personnel fees required by jurisdictional agencies are not collected by FilmL.A. Any such fees must be paid directly to the appropriate agency, and a separate invoice will be provided to the permittee.
Equipment staging and vehicles may park on one side of the street only.
May not interfere with adjacent traffic lanes or adjacent bike lane
Must comply with attached Rec & Park Conditions. Note: No smoking in City Parks unless guided by the Rec & Park Film Office Monitor or assigned Uniformed Fire Safety Officer in designated areas
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No crossovers allowed on street without prior approval.
No interference with merchant activity.
Number of uniformed officers listed on the permit is a minimum requirement. Permittee remains responsible for deploying a sufficient number of uniformed officers to provide traffic and crowd control to ensure the safety of the film crew and the public.

Please see attached document CBS.NCISLA.147405.BALBOA.pdf

Equipment on Location

Type	Quantity
5 or 10 ton trucks	4
Cast/Crew vehicles	75
Cube Trucks	3
Generator	1
Trailers	3
Vans	3

Personnel on Location

Type	Quantity
Cast	5
Crew	75
Off-Duty/Retired LAPD Officer(s)	2
Rec & Park Monitor required	2

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Production Title	NCIS: LOS ANGELES #10-18		

Filming Activities Equipment on sidewalk, in curb lane & across street; Exterior Dialogue; Intermittent pedestrian control; Intermittent traffic control - 2 minutes standard;

Jurisdiction **Political:** Los Angeles City - Council District 03 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 560 **Grid:** J3

Coordinator Note 1/29 prep canceled per E Nava 1/22

Coordinator Note RIDER B COLLECTS ADDITIONAL 11HRS OF RAP MONITOR FEE.

Parking

Base Camp
Location Type : BALBOA SPORT CENTER
Other Location 17015 Burbank Blvd, Los Angeles, CA, 91316

Crew Parking
Location Type : BALBOA SPORT CENTER
Other Location 17015 Burbank Blvd, Los Angeles, CA, 91316

Parking Notes
1/29 1800-2359 hrs (1 park monitor required for 6 hours plus 2 hrs admin fees)
1/30 0500-2200 hrs (2 park monitors required for 3 hours each plus 2 hrs admin fees each)

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- **Ok to park at Basecamp Balboa Sports Complex 1/29 thru 1/30.**
- **Ok to crew park at Balboa Sports complex Lot between ball fields 1/30/19.**
- **Ok to park 90 crew cars.**
- **Ok to park 5 trailers, 1 honey wagon, 1 catering truck, 6 cube trucks, 5 stake beds, 6 passenger vans, 4 glo bug lights.**
- **Ok to set up catering in the lot near the soccer fields.**
- **Ok to set up tables, chairs and tents.**
- **Basecamp has 0 activity.**
- **Company cannot dig or drill into the park property.**
- **No Filming allowed.**
- **No alteration to landscape.**
- **Ok to do 2 minute pedestrian control.**
- **Company does not have exclusive use of parks or Lots.**
- **Use of City utilities (water and electricity) is $75 per use, per day and the company will be invoiced by the Park Film Office.**
- **Pyrotechnics, explosions, stunts and special effects may be considered on a case-by-case basis for exterior use only and requires approval by LAFD and the Park Film Office. Any special effects that may cause damage to the interior/exterior of cave integrity are not permitted.**
- **Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.**
- **Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.**
- **No simulated sex allowed on Park property.**
- **No nudity allowed on Park property.**
- **Film permits do not provide exclusive use of a park or recreation area.**
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.

NOT A PERMIT

- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking: No Smoking unless in designated area
- No smoking on trails.
- Fire extinguisher required for generators on site.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

F-147405
CBS-NCIS Los Angeles
(BALBOA SPORTS COMPLEX)

NOT A PERMIT